Pre-Assessment

In a Word document, answer the following questions. Once you have answered the questions, save the file to your H: or Z: drive. For file names use the following format**: Last name+name of document**. For example: **AveryPreassessment**

Submit your assignment to your teacher on the lindberghdiglit.weebly.com website.

1. You are working on the computer and trying to use the internet. You are unable to access any website. You don’t seem to be connected to the internet. What is the best way to fix this situation without restarting the computer? List the four steps
2. List the eight steps to saving a document for the **first** time.
3. What could possibly be wrong if you are unable to open a file saved on your H: or Z: drive?